

Manager Training Sessions - mySchedule Annual Vacation

October 6 to October 30, 2023

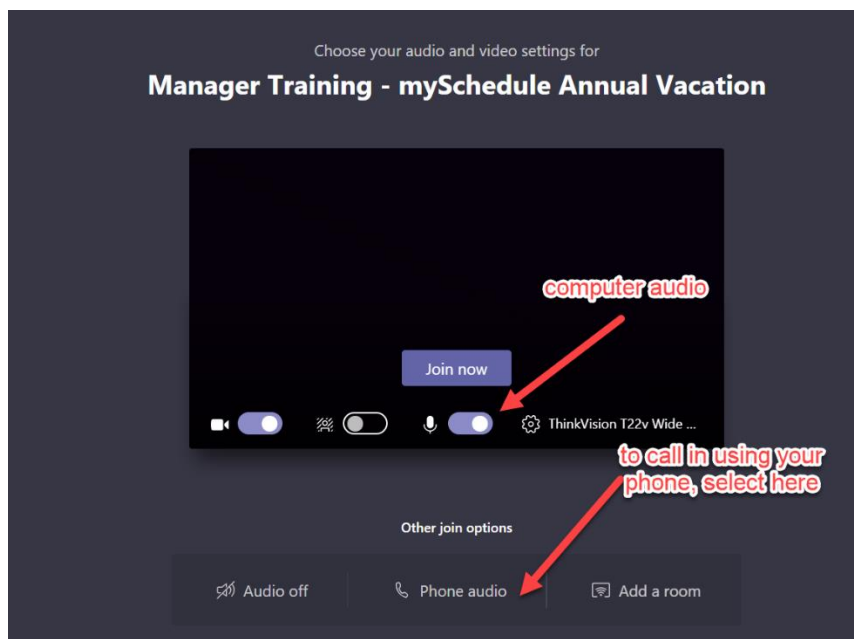
Online Training Sessions (using Microsoft Teams)

You do not have to pre-register for any of the training sessions.

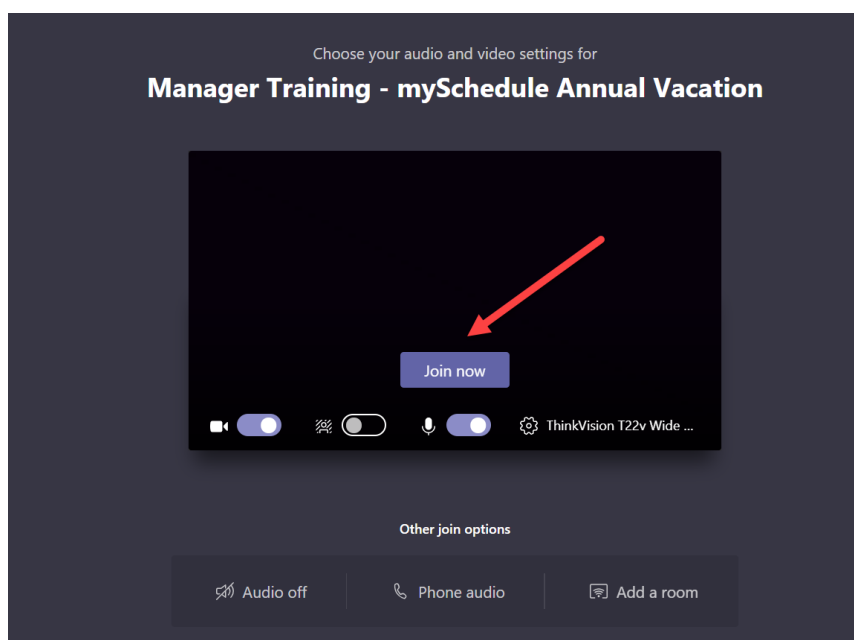
1. To join a training session:

- At the start time of the session, click on the “Date” from the training schedule on the following page and you will be directed to the session. *Please ensure you have signed into Microsoft Teams on your computer or mobile device prior to attending a session* (visit the [MyNH Microsoft Teams](#) page for more information).

2. Select your audio method (computer or phone). Computer audio is likely the default setting (as in the screenshot below) and if this is your method of choice, no action is required, and you can go to step 3. If you wish to join by phone, then select Phone audio option as noted in the screenshot below.



3. Then select “Join now”



Manager Training Schedule – mySchedule Annual Vacation:

Date	Time	Conference ID
October 6	10:00-11:30	561 841 440#
October 11	14:00-15:30	747 895 719#
October 19	10:00-11:30	670 139 327#
October 23	14:00-15:30	807 365 358#
October 25	09:00-10:30	970 931 343#
October 27	14:00-15:30	331 075 706#
October 30	10:00-11:30	314 349 769#

If you have any questions, please contact mySchedule@northernhealth.ca.